

Agenda

SUTTER COUNTY BOARD OF EDUCATION

Regular Meeting

Wednesday, July 12, 2017 - 5:30 p.m.
Sutter County Superintendent of Schools Office
970 Klamath Lane – Board Room
Yuba City, CA 95993

A full Board packet is available for review at the Sutter County Superintendent of Schools Office Reception Desk, 970 Klamath Lane, Yuba City, CA (8:00 a.m. – 5:00 p.m., Monday through Friday – excluding legal holidays) and the Sutter County Superintendent of Schools' website at www.sutter.k12.ca.us.

5:30 p.m.

1.0 Call to Order

2.0 Pledge of Allegiance

3.0 Roll Call of Members:

Victoria Lachance, President
Jim Richmond, Vice President
Karm Bains, Member
June McJunkin, Member
Ron Turner, Member

4.0 Items of Public Interest to Come to the Attention of the Board

Members of the public are given an opportunity to address the Board regarding items not listed on the agenda. *The California Government Code, Section 54954.2 (a)(2) states, "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."* At the discretion of the Board president, time limits may be imposed upon such presentations.

5.0 Approve Minutes of the June 21, 2017 and June 28, 2017 Regular Meetings of the Sutter County Board of Education **[ACTION ITEM]**

5.1 The minutes of the June 21, 2017 regular meeting of the Sutter County Board of Education are presented for approval.

5.2 The minutes of the June 28, 2017 regular meeting of the Sutter County Board of Education are presented for approval.

6.0 Adult Charter School – Dr. Bal Dhillon & Eric Pomeroy

The Sutter County Superintendent of Schools is interested in starting an adult charter school. The charter school would partner with the Sutter County Adult Education Program, ROP, One-Stop, FRA, Workforce Investment Board, local school districts, business, industry and other allies to serve students ages 16-24 who have not yet obtained a high school diploma, through programs provided in multiple locations within Sutter County.

7.0 2016-17 Consolidated Application – Spring Release
Dr. Christine McCormick [**Action Item**]

The Consolidated Application (ConApp) is used by the California Department of education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts and direct-funded charter schools throughout California.

Annually, in June, each local educational agency (LEA) submits the spring release of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program. Program entitlements are determined by formulas contained in the laws that created the programs. The Sutter County Board of Education is asked to adopt the Consolidated Application: Spring Release 2016-17.

8.0 Business Services Report

Monthly Financial Report – June 2017 – Barbara Henderson

9.0 Items from the Superintendent/Board

10.0 Adjournment

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Dr. Baljinder Dhillon, Superintendent, Sutter County Superintendent of Schools Office, 970 Klamath Lane, Yuba City, CA 95993, at least three working days prior to any public meeting.

BOARD AGENDA ITEM: Approve Minutes of the June 21, 2017 Regular Board Meeting

BOARD MEETING DATE: July 12, 2017

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Maggie Nicoletti

SUBMITTED BY:

Dr. Baljinder Dhillon

PRESENTING TO BOARD:

Dr. Baljinder Dhillon

BACKGROUND AND SUMMARY INFORMATION:

The minutes of the regular meeting of the Sutter County Board of Education held June 21, 2017, are presented for approval.

Unapproved
SUTTER COUNTY BOARD OF EDUCATION MINUTES
Regular Meeting
June 21, 2017

1.0 Call to Order

A regular meeting of the Sutter County Board of Education was called to order by President Lachance at 5:30 p.m., June 21, 2017, at the Sutter County Superintendent of Schools Office, 970 Klamath Lane, Yuba City, California.

2.0 Pledge of Allegiance

The Pledge of Allegiance was led by Jim Richmond.

3.0 Roll call of Members

Victoria Lachance, President – Present
Jim Richmond, Vice President – Present
Karm Bains, Member – Present
June McJunkin, Member – Present
Ronald Turner, Member – Present

Dr. Baljinder Dhillon, Ex-officio Secretary – Present

Staff Members Present: Gail Atwood, Barbara Henderson, Dr. Christine McCormick, James Peters and Maggie Nicoletti

4.0 Items of Public Interest to come to the attention of the Board

James Peters, SCSOS Facilities, Maintenance, Operations and Fleet Manager, stated he noticed the Board has a facilities plan on their Strategic Plan and he would like to present at the August Board Meeting.

5.0 Excuse Board Members' Absence

5.1 Victoria Lachance – No motion required; absence did not fall under criteria per Board Bylaw 9250.

5.2 Ron Turner - No motion required; absence did not fall under criteria per Board Bylaw 9250.

6.0 Approve Minutes of the May 10, 2017, Regular Meeting

A motion was made to approve the minutes of the May 10, 2017, regular meeting of the Sutter County Board of Education.

MOTION: June McJunkin

SECONDED: Jim Richmond

ACTION: Motion Carried

AYES: 3 (Bains, McJunkin and Richmond)

NOES: 0

ABSENT: 0

ABSTAIN: Lachance and Turner

7.0 Public Hearing on the Sutter County Superintendent of Schools' 2017-2018 Local Control Accountability Plan (LCAP) and Annual Update Template

President Lachance declared the Public Hearing open at 5:35 p.m.

Dr. McCormick reviewed the Sutter County Superintendent of Schools' 2017-2018 LCAP and Annual Update Template with Board Members and the Public. The report reflects the collective work and collaboration of Feather River Academy, Intervention and Prevention Programs and Business Services. She stated that CDE had some language change this year; specifically language on suspensions. She further stated that one thing not included in the LCAP was the \$25,000 grant that the Feather River Academy received – no dashboard has been created for alternative education so she tried to find things that identified with FRA and IEPs. Dr. McCormick stated that the Budget summary is new to the template.

Dr. McCormick asked for feedback on goals, actions and services. She also reported that this is the year that the county office rewrites our expelled youth plan.

There being no further comments, President Lachance declared the Public Hearing closed at 6:04 p.m.

8.0 Public Hearing on Proposed 2017-2018 Sutter County Superintendent of Schools' Budget

President Lachance declared the Public Hearing open at 6:05 p.m.

Barbara Henderson reviewed the 2017-2018 Sutter County Superintendent of Schools' Budget with Board Members and the Public. She stated that classified salaries increased by 1.3 million and benefits increased due to salary increases. Barbara explained there was a negative 4.9 million which reflects the COPs payment that the SCSOS does not have this year.

There being no further comments, President Lachance declared the Public Hearing closed at 6:23 p.m.

9.0 Public Hearing on Sutter County Superintendent of Schools' Education Protection Account (EPA)

President Lachance declared the Public Hearing open at 6:24 p.m.

Barbara Henderson reviewed the 2017-2018 Education Protection Account with Board members and explained EPA funds are not additional funds for local school agencies; rather, the EPA is another source of general purpose funds – similar to property taxes that offset what would otherwise be state aid in the apportionments issues to local school agencies.

There being no further comments, President Lachance declared the Public Hearing closed at 6:26 p.m.

- 15.0 Recognition of Sutter County Superintendent of Schools Retirees
The following retirees were recognized by the Board at a reception prior to the Sutter County Board of Education meeting, June 21, 2017:

William Corporandy
Teacher, Adult Education
4 Years of Service

Doris Everett
School Secretary
5 Years of Service

Dorothy Griffin
Assistant Superintendent
16 Years of Service

Terri Hill
School Secretary
12 Years of Service

Vicki Johnson-Bonham
School Psychologist
24 Years of Service

Joan O'Brien
Teacher, Special Education
12 Years of Service

Anne Kriz
D/HH Instructor
4 Years of Service

- 16.0 Sutter County Board of Education Strategic Plan
A motion was made to adopt the Sutter County Board of Education Strategic Plan.

MOTION: Jim Richmond SECONDED: Karm Bains
ACTION: Motion Carried
AYES: 5 (Bains, McJunkin, Richmond, Turner and Lachance)
NOES: 0
ABSENT: 0 ABSTAIN: 0

- 17.0 Items from the Superintendent/Board
The Superintendent and Board Members attended many of the graduation ceremonies throughout the Sutter County School Districts.

Bal announced Gail Osborne's resignation and she stated the position is open and posted on EdJoin. A committee will be formed to interview the qualified applicants. June McJunkin stated she thought it was important to have a Board Member on the interview committee. Jim Richmond thanked Gail for her service to SCSOS.

Bal stated that Karen Chiechi, currently the Director of TCIP (Tri-County Induction Program), will be taking on the role as Director of the new SCSOS Intern Program. This program will also include Administrator 1 and Administrator 2 training which is currently offered only in Sacramento. There will be a charge for these programs; either to the district or to the individual enrolled in the program.

Bal stated that when Dorothy Griffin announced that she was retiring, Cabinet looked at Dorothy's job duties and decided that job duties could be accomplished by different departments and that Bal will have direct supervision over some of the Directors. Chris McCormick will take on the educational pieces; our STEM person will provide the curriculum.

Jim asked what is going on at Shady Creek; James Peters stated there are a lot of new schools coming to Shady Creek and that the staff is very excited. He further stated that during this heat wave, the pool is being used very steadily.

18.0 Adjournment

A motion was made to adjourn the meeting at 6:58 p.m.

MOTION:	June McJunkin	SECONDED:	Karm Bains
ACTION:	Motion Carried		
AYES:	5 (Bains, McJunkin, Richmond, Turner and Lachance)		
NOES:	0		
ABSENT:	0	ABSTAIN:	0

BOARD AGENDA ITEM: Approve Minutes of the June 28, 2017 Regular Board Meeting

BOARD MEETING DATE: July 12, 2017

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Maggie Nicoletti

SUBMITTED BY:

Dr. Baljinder Dhillon

PRESENTING TO BOARD:

Dr. Baljinder Dhillon

BACKGROUND AND SUMMARY INFORMATION:

The minutes of the regular meeting of the Sutter County Board of Education held June 28, 2017, are presented for approval.

BOARD AGENDA ITEM: Adult Charter School

BOARD MEETING DATE: July 12, 2017

AGENDA ITEM SUBMITTED FOR:

Action

Reports/Presentation

Information

Public Hearing

Other (specify)

PREPARED BY:

Eric Pomeroy

SUBMITTED BY:

Dr. Baljinder Dhillon

PRESENTING TO BOARD:

Dr. Baljinder Dhillon; Eric Pomeroy

BACKGROUND AND SUMMARY INFORMATION:

The Sutter County Superintendent of Schools is interested in starting an adult charter school. The charter school would partner with the Sutter County Adult Education Program, ROP, One-Stop, FRA, Workforce Investment Board, local school districts, business, industry and other allies to serve students ages 16-24 who have not yet obtained a high school diploma, through programs provided in multiple locations within Sutter County.

BOARD AGENDA ITEM: 2016-17 Consolidated Application – Spring Release

BOARD MEETING DATE: July 12, 2017

AGENDA ITEM SUBMITTED FOR:

Action

Reports/Presentation

Information

Public Hearing

Other (specify)

PREPARED BY:

Angie Gresham

SUBMITTED BY:

Angie Gresham

PRESENTING TO BOARD:

Christine McCormick

BACKGROUND AND SUMMARY INFORMATION:

The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California.

Annually, in June, each local educational agency (LEA) submits the spring release of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program. Program entitlements are determined by formulas contained in the laws that created the programs. The Sutter County Board of Education is asked to adopt the Consolidated Application: Spring Release 2016-17.

To: Dr. Baljinder Dhillon
 Superintendent

From: Dorothy Griffin
 Assistant Superintendent of Educational Services

Attached is your County's Consolidated Application for Spring Release 2017. **Spring Release only will go to the Board in June.** After careful review, please sign the attached Signature page and return by **June 30, 2017**. As always, please call me if you have questions or concerns.

Consolidated Application: Sutter County Superintendent of Schools

Fiscal Year 2015-16	
Title I, Part D Expenditure Report, Closeout 24 Months	Page 1
Title II, Part A Fiscal Year Expenditure Report, 24 Months	Page 2
Title III, Part A LEP YTD Expenditure Report, 24 Months	Page 3
Fiscal Year 2016-17	
Title I, Part A School Funded Staff Report	Page 4
Title I, Part A School Program Improvement Activities	Page 5
Title II, Part A School Class Size Reduction Report	Page 6
Title II, Part A Fiscal Year Expenditure Report, 12 months	Page 7
Title III, Part A English Learner YTD Expenditure Report, 12 Months	Page 8
Homeless Education Policy, Requirements, and Implementation	Page 9, 10
Fiscal Year 2017-18	
Protected Prayer Certification	Page 11
Application for Funding	Page 12
School Student Counts, Projected	Page 13
Certification of Assurances	Page 14

District Name: Sutter County Superintendent of Schools

Signature Page for Legal Assurances

Attached is your ConApp Spring Release 2016-17. Please read carefully. Descriptions of the following assurances are listed on the www.cde.ca.gov. These are the assurances for the various state and federal programs for which you receive funds. Please review and sign below. Keep a copy and return a signed copy to Dorothy Griffin. Thank you.

Legal Assurances

Consolidated Application Legal Assurances for fiscal year 2016-17.

Consolidated Application: Sutter County Superintendent of Schools

Fiscal Year 2015-16	
Title I, Part D Expenditure Report, Closeout 24 Months	Page 1
Title II, Part A Fiscal Year Expenditure Report, 24 Months	Page 2
Title III, Part A LEP YTD Expenditure Report, 24 Months	Page 3

Fiscal Year 2016-17	
Title I, Part A School Funded Staff Report	Page 4
Title I, Part A School Program Improvement Activities	Page 5
Title II, Part A School Class Size Reduction Report	Page 6
Title II, Part A Fiscal Year Expenditure Report, 12 months	Page 7
Title III, Part A English Learner YTD Expenditure Report, 12 Months	Page 8
Homeless Education Policy, Requirements, and Implementation	Page 9, 10

Fiscal Year 2017-18	
Protected Prayer Certification	Page 11
Application for Funding	Page 12
School Student Counts, Projected	Page 13
Certification of Assurances	Page 14

I agree with the certification and assurances of the above categorical programs.

Dr. Bahinder Dhalla
Signature

6/13/17
Date

2015-16 Title I, Part D Fiscal Year Expenditure Report, 24 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through June 30, 2017.

CDE Program Contact:

Karen Steinhaus, Title I Policy and Program Guidance Office, ksteinhaus@cde.ca.gov, 916-319-0946

Use of Funds

Funds provided to local educational agencies under this subpart (section 1424) may be used, as appropriate, for:

- (1) programs that serve children and youth returning to local schools from correctional facilities, to assist in the transition of such children and youth to the school environment and help them remain in school in order to complete their education;
- (2) dropout prevention programs which serve at-risk children and youth, including pregnant and parenting teens, children and youth who have come in contact with the juvenile justice system, children and youth at least 1 year behind their expected grade level, migrant youth, immigrant youth, students with limited English proficiency, and gang members;
- (3) the coordination of health and social services for such individuals if there is a likelihood that the provision of such services, including day care, drug and alcohol counseling, and mental health services, will improve the likelihood such individuals will complete their education;
- (4) special programs to meet the unique academic needs of participating children and youth, including vocational and technical education, special education, career counseling, curriculum-based youth entrepreneurship education, and assistance in securing student loans or grants for postsecondary education; and
- (5) programs providing mentoring and peer mediation.

2015-16 Title I, Part D Entitlement	\$12,688
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$10,025
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$1,544
4000-4999 Books and supplies	\$0
5000-5999 Services and other operating expenditures	\$0
Administrative and indirect costs	\$1,117
Total year-to-date expenditures	\$12,686
2015-16 Unspent funds	\$2
General comment (Maximum 500 characters)	

*****Warning*****

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2015-16 Title II, Part A Fiscal Year Expenditure Report, 24 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2015 through June 30, 2017.

CDE Program Contact:

Melissa Flemmer, Educator Excellence Office, mflommer@cde.ca.gov, 916-324-5689

2015-16 Title II, Part A entitlement	\$2,564
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Professional Development Expenditures

Professional development for teachers	\$2,564
Professional development for administrators	
Subject matter project	
Other professional development expenditures	

Exams and Test Preparation Expenditures

Exam fees, reimbursement	
Test preparation training and or materials	
Other exam and test preparation expenditures	

Recruitment, Training, and Retaining Expenditures

Recruitment activities	
Hiring incentive and or relocation allotment	
National Board Certification and or stipend	
Verification process for special settings (VPSS)	
University course work	
Other recruitment training and retaining expenditures	

Miscellaneous Expenditures

Class size reduction	
Administrative and indirect costs	
Total funds transferred to Title I, Part A	
Other allowable expenditures or encumbrances	
Total expenditures and encumbrances	\$2,564
General Comment (Maximum 500 characters)	

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2015-16 Title III, Part A LEP YTD Expenditure Report, 24 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2015 through June 30, 2017.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Required and Authorized LEP Sub-grantee Activities

Required

Section 3115 (c)(1) To increase the English Proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.

Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

Authorized

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for limited English proficient children by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for limited English proficient children and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English proficiency and academic achievement of limited English proficient children.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to limited English proficient children and their families.

2015-16 Title III, Part A LEP entitlement	\$32,837
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$19,000
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$3,365
4000-4999 Books and supplies	\$933
5000-5999 Services and other operating expenditures	\$8,896
Administrative and indirect costs	\$643
Total year-to-date expenditures	\$32,837
2015-16 Unspent funds	\$0
General comment (Maximum 500 characters)	

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California Department of Education

Sutter County Office of Education (51 10512 00000000)

Consolidated Application

Status: Certified
 Saved by: Dorothy Griffin
 Date: 6/13/2017 7:30 AM

2016-17 Title I, Part A School Funded Staff Report

To collect school level data, as required by ESEA, about teachers and instructional paraprofessionals in Title I, Part A programs.

CDE Program Contact:

Jane Liang, District Innovation and Improvement Office, jliang@cde.ca.gov, 916-319-0259
 Jacqueline Matranga, District Innovation and Improvement Office, jmatranga@cde.ca.gov, 916-445-4905

School Name	School Code	Public	New Title I, Part A Funded Teachers Hired Count	Non-ESEA Qualified Hired Count	Title I, Part A Funded Teachers Count (0.00)	Title I, Part A Funded FTE Paraprofessionals Count (0.00)	ESEA Qualified FTE Paraprofessionals Count (0.00)	ESEA Qualified FTE Paraprofessionals %	Title I, Part A Funded Administrators Count (0.00)	Title I, Part A Funded Support Staff Count (0.00)	Other Title I, Part A Funded Staff Count (0.00)
Feather River Academy	0114207	Y			0	0	0				0.30

Warning

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2016-17 Title I, Part A School Program Improvement Activities

Per ESEA Section 1116, LEAs must report school level Program Improvement (PI) activities related to Title I, Part A. This includes, but is not limited to, student participation and PI compliance activities based on the number of years a school is in PI status.

CDE Program Contact:

Jacqueline Matranga, District Innovation and Improvement Office , jmatranga@cde.ca.gov, 916-445-4905
 Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

Feather River Academy (51 10512 0114207)

PI Year	5
For PI schools in Year 5, the LEA implemented at least one of the following alternative governance approaches (check all that apply)	
Reopened the school as a charter	N
Replaced all or most of the staff	Y
Contracted with an outside entity to operate the school	N
Major restructuring activities instituted	N
Provide a description of major restructuring activities instituted	A new administrator was hired to oversee the fiscal and educational programs at Feather River Academy. The administrator and principal meet regularly to discuss the program, including student achievement. FRA also added an academic counselor to oversee the student plans and other student issues. They also eliminated the vice principal position.

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California Department of Education

Sutter County Office of Education (51 10512 00000000)

Consolidated Application

Status: Certified
Saved by: Dorothy Griffin
Date: 6/13/2017 7:30 AM

2016-17 Title II, Part A School Class Size Reduction Report

The ESEA Act of 2001, Title II, Part A, Section 2123(a)(2)(B) allows LEAs to use ESEA Title II, Part A funds to recruit and hire teachers that meet applicable State certification and licensure requirements to reduce class size.

CDE Program Contact:

Melissa Flemmer, Educator Excellence Office, mflimmer@cde.ca.gov, 916-324-5689

School Name	School Code	Total Class Size Reduction Teacher Count	ESEA Title II Part A Funded Class Size Reduction Teacher Count	ESEA Teacher Count
Feather River Academy	0114207	0	0	0
Sutter County Special Education	6069454	0	0	0

*****Warning*****

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2016-17 Title II, Part A Fiscal Year Expenditure Report, 12 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2016 through June 30, 2017.

CDE Program Contact:

Melissa Flemmer, Educator Excellence Office, mflommer@cde.ca.gov, 916-324-5689

2016-17 Title II, Part A entitlement	\$2,279
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Professional Development Expenditures

Professional development for teachers	\$2,279
Professional development for administrators	
Subject matter project	
Other professional development expenditures	

Exams and Test Preparation Expenditures

Exam fees, reimbursement	
Test preparation training and or materials	
Other exam and test preparation expenditures	

Recruitment, Training, and Retaining Expenditures

Recruitment activities	
Hiring incentive and or relocation allotment	
National Board Certification and or stipend	
Verification process for special settings (VPSS)	
University course work	
Other recruitment training and retaining expenditures	

Miscellaneous Expenditures

Class size reduction	
Administrative and indirect costs	
Total funds transferred to Title I, Part A	
Other allowable expenditures or encumbrances	
Total expenditures and encumbrances	\$2,279
2016-17 Unspent Funds	\$0
General Comment (Maximum 500 characters)	

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2016-17 Title III, Part A English Learner YTD Expenditure Report, 12 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2016 through June 30, 2017.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Required and Authorized English Learners Sub-grantee Activities

Required

Section 3115 (c)(1) To increase the English proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.
 Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

Authorized

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for English learners by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for English learners and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English language proficiency and academic achievement of English learners.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to English learners and their families.

2016-17 Title III, Part A English learner entitlement	\$39,774
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$0
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$0
4000-4999 Books and supplies	\$57
5000-5999 Services and other operating expenditures	\$29,994
Administrative and indirect costs (Amount cannot exceed 2% of the entitlement.)	\$448
Total year-to-date expenditures	\$30,499
2016-17 Unspent funds	\$9,275
General comment (Maximum 500 characters)	

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2016-17 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in ESEA Section 722. This collection includes 1) monitoring LEAs and their compliance with key provisions of the Education for Homeless Children and Youths Act and 2) collecting contact information for each required designated LEA's homeless liaison.

CDE Program Contact:

Leanne Wheeler, Coordinated School Health and Safety Office, lwheeler@cde.ca.gov, 916-319-0383

Homeless Education Certification

The LEA hereby assures that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths

2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
 - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless
 - b) Includes a dispute resolution process
 - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison

3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

Homeless Liaison Contact Information

Homeless liaison first name	Grace
Homeless liaison last name	Espindola
Homeless liaison title	Program Coordinator II
Homeless liaison e-mail address (format: abc@xyz.zyx)	GraceE@sutter.k12.ca.us
Homeless liaison telephone number (format: 999-999-9999)	530-822-2969
Homeless liaison telephone extension	
Has the homeless liaison attended and/or participated in a homeless education liaison training within the last two years	Yes
If yes, indicate what level of training was completed. (Check all options that apply.)	
Local	Yes

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2016-17 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in ESEA Section 722. This collection includes 1) monitoring LEAs and their compliance with key provisions of the Education for Homeless Children and Youths Act and 2) collecting contact information for each required designated LEA's homeless liaison.

CDE Program Contact:

Leanne Wheeler, Coordinated School Health and Safety Office, lwheeler@cde.ca.gov, 916-319-0383

County	No
State	No
National	No

Homeless Education Policy and Requirements

Does the LEA have a written homeless education policy	Yes
No policy comment	
Provide an explanation why the LEA does not have a homeless education policy. (Maximum 500 characters)	
Date LEA's board approved the homeless education policy	09/01/2015
Does the LEA meet the above federal requirements	Yes
Compliance comment	
Provide an explanation why the LEA does not comply with federal requirements. (Maximum 500 characters)	

Title I, Part A Homeless Expenditures

2016-17 Title I, Part A Entitlement	\$104,711
2016-17 Title I, Part A direct or indirect services to homeless children reservation	\$5,081
Amount of 2016-17 Title I, Part A funds expended or encumbered for direct or indirect services to homeless children	\$4,000
No expenditures or encumbrances comment	
Provide an explanation why there are no Title I, Part A expenditures or encumbrances for homeless services. (Maximum 500 characters)	

*****Warning*****

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2017-18 Protected Prayer Certification

ESSA Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, frozic@cde.ca.gov, 916-319-0269
 Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Dr. Baljinder Dhillon
Authorized Representative Title	Superintendent
Authorized Representative Signature Date	06/15/2017
Comment	
If the LEA is not able to certify at this time an explanation must be provided in the Comment field. (Maximum 500 characters)	

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2017-18 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	07/12/2017
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District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	
DELAC review date	
Meeting minutes web address <small>Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.</small>	
DELAC comment <small>If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)</small>	DELAC is not applicable

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I Part A (Basic Grant) ESSA Sec. 1111 et seq. SACS 3010	Yes
Title II Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III Part A Immigrant ESEA Sec. 3102 SACS 4201	No
Title III Part A English Learner ESEA Sec. 3102 SACS 4203	Yes

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CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Sutter County Office of Education (51 10512 0000000)

[Home](#)
[Data Entry Forms](#)
[Certification Preview](#)
[Reports](#)
[Contacts](#)
[FAQs](#)

2017-18 School Student Counts, Projected

The purpose of this data collection is to allow the LEA to select allowable ranking and funding options and to enter school level student data. The information entered will be used to calculate eligibility and ranking for Economic Impact Aid and or Title I Part A school allocations.

Required fields are denoted with an asterisk ().*

* Group By Grade Span: No Yes

* Select a Low Income Measure: FRPM

Note: The columns and student count options displayed below are based on the selections made above. They are also displayed based on the school type and whether or not the school continues to meet Economic Impact Aid funding requirements.

School Name	School Code	Low Grade Offered	High Grade Offered	Grade Span Group	* Projected Student Enrollment	Projected Low Income
Sutter County Special Education	6069454	K	12	3	281	171
Feather River Academy	0114207	7	12	3	112	96

2017-18 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/aa/co/ca17asstoc.asp>.

CDE Program Contact:

Joy Paull, jpaull@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form is on file.

Authorized Representative's Full Name	Dr Baljinder Dhillion
Authorized Representative's Signature	<i>Dr. Baljinder Dhillion</i>
Authorized Representative's Title	County Superintendent
Authorized Representative Signature Date	06/15/2017

*****Warning*****

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BOARD AGENDA ITEM: Business Services Report

BOARD MEETING DATE: July 12, 2017

AGENDA ITEM SUBMITTED FOR:

- Action
- Reports/Presentation
- Information
- Public Hearing
- Other (specify)

PREPARED BY:

Yosa Figueroa

SUBMITTED BY:

Barbara Henderson

PRESENTING TO BOARD:

Barbara Henderson

BACKGROUND AND SUMMARY INFORMATION:

The monthly financial report for June will be reviewed.

**Summary Report of Revenues, Expenditures and Changes in Fund Balance
(Unrestricted and Restricted Combined)
June 2017**

Description	Account Codes	Original Budget	Operating Budget	Actuals to Date	Projected Yr Totals	Difference (Col D - B)	2016-17 % Actuals as a % of Budget
		7/1/16 (A)	5/15/17 (B)	6/15/17 (C)	6/15/17 (D)	(E)	
A. Revenues							
1) Local Control Funding Formula	8010-8099	\$ 9,493,562	\$ 9,497,340	\$ 8,744,697	\$ 9,497,340	-	A 92.1%
2) Federal Revenues	8100-8299	\$ 2,645,752	\$ 3,617,698	\$ 2,113,824	\$ 3,818,728	201,030	B 58.4%
3) Other State Revenues	8300-8599	\$ 12,522,664	\$ 14,978,978	\$ 13,943,749	\$ 14,971,978	(7,000)	C 93.1%
4) Other Local Revenues	8600-8799	\$ 11,029,355	\$ 11,580,398	\$ 4,058,869	\$ 11,597,078	16,680	D 35.0%
TOTAL REVENUES		\$ 35,691,333	\$ 39,674,414	\$ 28,861,139	\$ 39,885,124	\$ 210,710	72.4%
B. Expenditures							
1. Certificated Salaries	1000-1999	\$ 8,484,721	\$ 8,215,538	\$ 6,883,192	\$ 8,197,718	(17,820)	E 83.8%
2. Classified Salaries	2000-2999	\$ 9,811,665	\$ 10,384,432	\$ 8,740,017	\$ 10,425,066	40,634	F 84.2%
3. Employee Benefits	3000-3999	\$ 6,889,740	\$ 6,366,831	\$ 4,819,627	\$ 6,367,917	1,086	G 75.7%
4. Books and Supplies	4000-4999	\$ 1,073,974	\$ 1,087,540	\$ 683,204	\$ 1,131,030	43,490	H 62.8%
5. Services, Other Operation	5000-5999	\$ 7,206,328	\$ 10,605,507	\$ 3,169,890	\$ 10,750,018	144,511	I 29.9%
6. Capital Outlay	6000-6999	\$ 371,732	\$ 1,814,218	\$ 540,405	\$ 1,814,218	-	J 29.8%
7. Other Outgo	7100-7299	\$ 5,330,458	\$ 5,107,621	\$ 5,035,339	\$ 5,107,621	-	K 98.6%
8. Direct Support/Indirect	7300-7399	\$ (63,504)	\$ (76,909)	\$ (68,879)	\$ (76,909)	-	L 89.6%
9. Debt Service	7400-7499					-	M 0.0%
TOTAL EXPENDITURES		\$ 39,105,114	\$ 43,504,778	\$ 29,802,796	\$ 43,716,679	211,901	68.5%
Excess (Deficiency) of Revenues Over Expenditures Before Other Financing Sources and Uses (A5-B9)		\$ (3,413,781)	\$ (3,830,364)	\$ (941,657)	\$ (3,831,555)	\$ (1,191)	24.6%
D. Other Financing Sources/Uses							
1. Transfers In	8910-8979	\$ 4,193,216	\$ 4,250,025	\$ 4,118,182	\$ 4,250,025	-	N 96.9%
2. Transfer Out	7610-7629	\$ 1,464,754	\$ 1,495,674	\$ 409,600	\$ 1,495,674	-	O 27.4%
3. Contributions	8980-8999	\$ -				-	P 0.0%
Total, Other Fin Sources/Uses		\$ 2,728,462	\$ 2,754,351	\$ 3,708,582	\$ 2,754,351	\$ -	134.6%
E. Net Change to Fund Balance		\$ (685,319)	\$ (1,076,013)	\$ 2,766,926	\$ (1,077,204)	\$ (1,191)	
F. Fund Balance (Fund 01 only)							
1. Beginning Balance		\$ 8,177,329	\$ 8,177,329	\$ 8,177,329	\$ 8,177,329	-	
2. Adjustments/Restatements			\$ -	\$ -	\$ -		
Ending Balance		\$ 7,492,010	\$ 7,101,316	\$ 10,944,255	\$ 7,100,125	\$ (1,191)	
G. Components of Ending Fund Balance							
Designated Amounts	9711-9730	\$ 10,000	\$ 10,000		\$ 10,000	\$ -	
Legally Restricted	9740-9760	\$ 2,711,982	\$ 2,131,726		\$ 2,535,581	\$ -	
Assigned	9780	\$ 766,854	\$ 3,336,881		\$ 2,330,428	\$ -	
Restricted Economic Uncertainty	9789	\$ 2,028,493	\$ 2,021,099		\$ 2,224,117	\$ -	
Unassigned/Unappropriated	9790	\$ -	\$ -		\$ -	\$ -	

Explanation of Differences
Net Change in Current Year Budget June Board Report 05/16 - 06/15 2017

	<u>Amount</u>	<u>Explanation of Differences</u>
A <u>Local Control Funding Formula (8010-8099)</u>	<u>\$ -</u>	
B <u>Federal Revenues (8100-8299)</u>		
One Stop	\$ 201,030	<i>Refining Workforce Innovation and Opportunity Act budget to match estimated award</i>
	<u>\$ 201,030</u>	
C <u>Other State Revenues (8300-8599)</u>		
Infant Program	\$ (7,000)	<i>Refining budget to match estimated actuals</i>
	<u>\$ (7,000)</u>	
D <u>Other Local Revenues (8600-8799)</u>		
Special Education	\$ 9,190	<i>Refining budget to match estimated actuals, including billback to districts, fundraiser, and other miscellaneous expenses</i>
Tri County Induction Program (TCIP) -was BTSA	\$ 6,500	<i>Refining budget to match estimated actuals</i>
Various departments	\$ 990	<i>Net Miscellaneous adjustments</i>
	<u>\$ 16,680</u>	
E <u>Certificated Salaries (1000-1999)</u>		
Special Education	\$ (20,000)	<i>Refining budget to match estimated actuals</i>
Educational Services (ES)	\$ 2,180	<i>Refining budget to match estimated actuals</i>
	<u>\$ (17,820)</u>	
F <u>Classified Salaries (2000-2999)</u>		
Special Education	\$ (15,960)	<i>Refining budget to match estimated actuals, including billback to districts and Plus Group Subs</i>
One Stop	\$ 57,034	<i>Refining Workforce Innovation and Opportunity Act budget to match estimated award</i>
Various Departments	(440)	<i>Net miscellaneous adjustments</i>
	<u>\$ 40,634</u>	
G <u>Employee Benefits (3000-3999)</u>		
County Office	(1,410)	<i>Net of decreasing budget to cover board audit expenses</i>
Special Education	(6,480)	<i>Refining budget to cover Plus Group Subs, Goldenhandshake, and other miscellaneous adjustments</i>
One Stop	8,482	<i>Refining workforce Innovation and Opportunity Act budget to match estimated award</i>
Various departments	\$ 494	<i>Refining budget to match estimated actuals</i>
	<u>\$ 1,086</u>	
H <u>Books and Supplies (4000-4999)</u>		
County Office	\$ (450)	<i>Net of decreasing budget to cover supplies and CalNet expenses, and other miscellaneous adjustments</i>
Special Education	\$ 1,930	<i>Refining budget to cover conference and traveling expenses, end of year supplies, and other miscellaneous adjustments</i>
One Stop	\$ 40,894	<i>Refining Workforce Innovation and Opportunity Act budget to match estimated award</i>
Educational Services (ES)	\$ 5,115	<i>Increasing Regional Systems of District and School Support budget to cover Vocabulary Tool Kit and other miscellaneous adjustments</i>
Shady Creek Outdoor School	\$ (2,195)	<i>Adjusting budget to cover professional tree services, and other miscellaneous expenses</i>
Special Education Local Plan Area (SELPA)	\$ 1,200	<i>Increasing budget to cover purchase of a laptop</i>
Infant Program	\$ (3,004)	<i>Refining budget to match estimated actuals</i>
	<u>\$ 43,490</u>	
I <u>Services, Other Operations (5000-5999)</u>		
County Office	\$ 8,438	<i>Net of increasing budget to cover renewal of Maintenance and Operations' software, CalNet expenses, Health & Welfare, and other miscellaneous adjustments</i>

**Explanation of Differences
Net Change in Current Year Budget June Board Report 05/16 - 06/15 2017**

	<u>Amount</u>	<u>Explanation of Differences</u>
Special Education	\$ 49,105	<i>Refining budget to cover Plus Group Subs, conference and traveling expenses, end of year supplies, and other miscellaneous adjustments</i>
One Stop	\$ 77,607	<i>Refining Workforce Innovation and Opportunity Act budget to match estimated award</i>
Educational Services (ES)	\$ (7,789)	<i>Adjusting budget for Regional Systems of District and School Support, Title II, and Title III, to cover Vocabulary Tool Kit and other miscellaneous expenses</i>
Shady Creek Outdoor School	\$ 2,195	<i>Adjusting budget to cover professional tree services, and other miscellaneous expenses</i>
Tri County Induction Program (TCIP) -was BTSA	\$ 6,500	<i>Refining budget to match estimated actuals</i>
Special Education Local Plan Area (SELPA)	\$ (1,200)	<i>Decreasing budget to cover purchase of a laptop</i>
Infant Program	\$ (3,395)	<i>Refining budget to match estimated actuals</i>
Medi-Cal Administrative Activities (MAA)	\$ 13,050	<i>Refining budget to match estimated actuals</i>
	<u>\$ 144,511</u>	
J <u>Capital Outlay (6000-6999)</u>	<u>\$ -</u>	
K <u>Other Outgo (7100 - 7299)</u>	<u>\$ -</u>	
L <u>Direct Support / Indirect (7300-7399)</u>	<u>\$ -</u>	
M <u>Debt Services (7400 - 7499)</u>	<u>\$ -</u>	
N <u>Transfers In (8910-8979)</u>	<u>\$ -</u>	
O <u>Transfers Out (7610-7629)</u>	<u>\$ -</u>	
P <u>Contributions (8980-8999)</u>	<u>\$ -</u>	
Net Change in Current Year Budget	<u>\$ (1,191)</u>	